

BOARD OF SELECTMEN  
TOWN HALL CONFERENCE ROOM  
FEBRUARY 03, 2016  
MINUTES

Present: First Selectman Bruce Farmer; Selectmen, Carol Walter, John Giannotti, William Fritz  
and Lynn Pinder

The meeting was called to order at 8:00 am.

**VISITORS**

Several members of the community spoke regarding the use of the town hall for civic groups and non-profit organizations.

**APPROVAL OF MINUTES**

Fritz made a motion, seconded by Giannotti to approve the minutes from January 27, 2016. The motion was unanimously approved.

**RESIGNATIONS AND APPOINTMENTS**

Walter made a motion, seconded by Fritz to accept the resignation of Dom Morelli from the Public Works Commission alternate seat and Zoning Board of Appeals alternate seat. The motion was unanimously approved.

**BUDGET REPORTS**

Economic Development Commission – John Allen

- The commission requested \$55,450 for marketing communications. The First Selectman eliminated this line item from the budget.
- The First Selectman reduced the salaries request from \$10,800 to \$6,000 and the 1630 house maintenance budget request from \$2,000 to \$600.
- Total budget request was \$71,650. The First Selectman has reduced the total budget to \$10,000.

WSAM Maintenance – Tom Fitting

- Salaries overtime budget was increased from \$7,000 to \$12,000. When custodians work overtime due to an event at town hall the revenue generated from the event gets rolled back in Tom's budget to cover the cost of the custodian. Fees for non-profit and civic groups have been waived in the past causing this line item to be over budget this year. Fitting is hoping the increase in the overtime budget will cover the cost for event coverage.
- Repairs & Maintenance budget increased due to the extra maintenance on the new fire curtain in the Auditorium. Also the extra maintenance required at the Annex Building.
- Total budget request is \$209,799

Civic Preparedness

- Total budget of \$5,600 which reflects no increase from last year

Water & Hydrants

- Total budget of \$388,000 which represents an \$8,000 increase from last year

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Street Lighting

- \$105,000 which reflects no increase from last year.

Technology – Chuck Venter

- Several line items in this budget decreased such as communication services, repairs & maintenance, computer consultant and telephone.
- Software maintenance increased from \$20,123 to \$28,791
- Total budget request is \$300,508

Building – Ed Smith (acting Building Official)

- Only increase in this budget was in salaries
- Smith requested an additional \$4,200 to upgrade their current software. That would increase the software line item from \$2,000 to \$6,200.
- Smith discussed updating the code books when the state adopts the new version
- Total budget request \$123,010

Human Services – Peter Schultheis

- Repairs & maintenance line item was reduced to zero due to the new building.
- Schultheis requested to increase the Social Services assistant position from part time 18 hours to full time 24.5 hours with a 3 percent raise.
- Prevention Coordinator salary was decreased from \$20,000 to \$10,000. The town received a 5 year grant that will pay for a full-time Prevention Coordinator. Schultheis said the \$10,000 will be used as a place holder.

**SELECTMEN'S REPORTS**

Fritz attended this weekend's annual Clinton Lions Club Pancake Breakfast. The board discussed the fee schedule for non-profit and civic groups.

Giannotti reported on the new Morgan School. The building committee has a meeting scheduled for tonight. Municipal Building Committee will be going out to bid soon on the new maintenance building.

Walter reported on the Fire Truck Committee meeting. The committee approved a list of specifications for the new truck and is getting ready to go out to bid.

Farmer reminded everyone that a Special Town Meeting is scheduled for tonight at 6:30 PM in the Green Room. Farmer would like to adopt a policy restricting the use of cell phones during all board/commission/committee meetings. It has become a concern and effective immediately the use of cellphones during meetings will not be permitted, except for emergency citations, in order for members to focus on meeting.

**ADJOURN**

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Fritz made a motion, seconded by Pinder, to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 9:00 AM.

Respectfully submitted,

Mary Schettino  
Administrative Assistant