

Municipal Building Committee

Meeting Minutes

January 20, 2016

Meeting called to order at 6:00 P.M.

**Present:** Dennis Donovan, John Giannotti, Peter Neff-Chairman, Miner Vincent and Mike Koziy

**Also Present:** Anthony Miconi- BB&J Construction, LLC

**Guest:** Peter Chow-OakPark Architects

**Absent:** Joe Defilippo and Dave Townsend

**Approval of minutes- November 18, 2015**

D. Donovan made a motion, seconded by J. Giannotti to approve the November 18, 2015 minutes as presented. The motion carried unanimously.

**School Maintenance Facility:**

- P. Chow presented architectural drawings
- P. Chow met with Town Building inspector twice regarding plans
- P. Chow discussed the drawings , plumbing, heating, electrical
- Wade Thomas of Nathan Jacobson and P. Neff met with the Design Review Board
- P. Neff will be in contact with W. Thomas to find out where we stand with Planning and Zoning
- P. Neff will be meeting next week with technology staff for school, Town technology staff regarding finalizing technical and electrical needs
- Bid for construction on Public Works Facility and Maintenance Facility (once plans are finalized)

**Design Built- 5 bay metal building**

- Committee discussed minimum foundation and design requirements
- 3 garage doors will be reused from existing bay
- Garage doors need to be programmable
- P. Chow will contact W. Thomas to go over plans and Planning and Zoning status
- Interior and exterior lights will be LED
- 3 lights on exterior of building
- Programmable thermostat and propane heat
- Bid for design built metal building (once plans are finalized)

Committee needs to finalize both plans and move forward to go out to bid.

J. Giannotti made a motion, seconded by Mike Koziy to approve payment of \$10,500.00 to OakPark Architects for invoice number 1509-03 for architectural services for School Maintenance Facility/Public Works Facility renovation. The motion carried unanimously.

**Police HVAC:**

- Clerk of the works- A. Miconi of BB&J Construction gave an update on project
- Project is about 80% complete
- Duct cleaning is currently being done (duct work was loaded with dust)
- Diversified Technology Consultants (DTC) –Did walk through with Anthony Miconi on Monday, January 18<sup>th</sup> and some work still needs to be completed
- A. Miconi, P. Neff and DTC will be doing another inspection on Monday, January 25<sup>th</sup>
- Committee authorized P. Neff to make payment on Triad Construction Services once inspection is completed and approved by DTC, A. Miconi and P. Neff

**Bulkhead:**

- P. Neff emailed Dave Provencher of Coastline Construction to get status update
- Waiting on status update from D. Provencher and timeline for going out to bid

**Fire Dept. #2- Painting Exterior and Interior:**

- All major issues completed
- Looking into LED lighting (cost & possible rebate)

**Old Business:** None

**New Business:** None

M. Koziy mad a motion, seconded by J. Giannotti and unanimously adjourned the meeting at 7:10 P.M.

Respectfully Submitted,

Donna Aleman